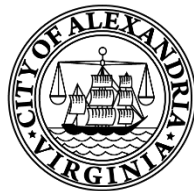


City of Alexandria
Department of Recreation, Parks and Cultural Activities
FY 2024 Fee Schedule – Effective July 1, 2023

FY2024 FEE SCHEDULE

Effective July 1, 2023



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FEE GUIDELINES FOR GROUPS RENTING FIELDS, FACILITIES, AND EQUIPMENT

Fees are based upon whether the applicant is a for-profit business, a non-profit organization, an unincorporated group acting as a nonprofit, or an individual **AND** if the applicant is local to or a resident or nonresident of Alexandria. All for-profit use and all fundraisers are assessed Group A fees.

A. For-Profit/Nonresident/Business/Non-Local/Local or Non-Local Fundraisers

Includes all local and non-local businesses, as well as nonprofit organizations/unincorporated groups not located within city limits, and individuals not residing in the city. Also, in Group A are resident/local individuals and organizations/unincorporated groups organizing fundraisers that are accepting donations or charging:

- entry fees to the event,
- fees for merchandise, food, and/or beverages in support of raising funds/ make a profit,
- other fees and/or sales supporting fundraising efforts for any organization, group, activity, or events.

B. Resident/Local

Includes city residents and local organizations, civic organizations, homeowner associations, and local and state political organizations located within the city limits of Alexandria.

- City residents and local nonprofit organizations/unincorporated groups, who are charging fees, selling merchandise, or hosting a fundraiser, will be charged fees for Group A.

C. City Agencies/City Sponsored

Includes City Departments or Agencies, ACPS, and City, sponsored, City co-sponsored/partners groups.

Fees will be determined after evaluation of the request. Maintenance, professional staff, and police protection services fees will be charged when applicable.

Commercial and promotional activities in parks and facilities will be authorized only if they are deemed to provide a community benefit. They will be permitted only when they are not in conflict with existing programs, and restricted use does not occur for an unreasonable period.

The renting party assumes responsibility for damage to turf, facility, or loss of equipment, and agrees to post a deposit to pay the cost of any repair or replacement to any park, facility, or equipment. This deposit will be set according to the policy identified in the fee schedule.

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Room Rental Fees (based on occupancy)

Room Type	Group ¹	Fee/hour ²
Small Room (up to 50 occupancy)		
	A. Non-resident/business/non-local	\$79
	B. Resident/local non-profit	\$59
	C. City agency/sponsored	TBD
Kitchen		
	A. Non-resident/business/non-local	\$53
	B. Resident/local non-profit	\$39
	C. City agency/sponsored	TBD
Dance Studio		
	A. Non-resident/business/non-local	\$79
	B. Resident/local non-profit	\$59
	C. City agency/sponsored	TBD
Large Room (51-125 Occupancy)		
	A. Non-resident/business/non-local	\$95
	B. Resident/local non-profit	\$75
	C. City agency/sponsored	TBD
Exhibit Hall/Large Multipurpose (Over 125)		
	A. Non-resident/business/non-local	\$135
	B. Resident/local non-profit	\$115
	C. City agency/sponsored	TBD
Gymnasium		
	A. Non-resident/business/non-local	\$135
	B. Resident/local non-profit	\$115
	C. City agency/sponsored	TBD
Lee Center Kaufmann Auditorium		
	A. Non-resident/business/non-local	\$157
	B. Resident/local non-profit	\$117
	C. City agency/sponsored	TBD
Facility Rental Application Fee		\$25

Refundable Rental Security Deposit Fees

Refundable Deposit	Fee
All Groups	Equal to rental and staff fees up to \$500

Rental Staff Support Fees

Days	Fee/hour/staff
Monday - Friday	\$36
Saturday, Sunday, & Holidays, and After Hours	\$47

1 Groups are defined on page 3

2 Staff fees will also be charged if necessary

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ABC Permission Fee

ABC Permission (Department Fee)	\$50
ABC Permission (For Special Event only, not recreation centers)	\$100

The fee is non-refundable. Permit required for serving alcoholic beverages at facilities and parks where permissible. VABC Office will assess appropriate permit fees.

Special Events-Park Rental and Permit Fees

Group ¹	Fee/hour ²
A. Non-resident/business/non-local	\$157
B. Resident/local non-profit	\$117
*Oronoco Bay Park, Montgomery Park, EF Pier Gazebo, Robinson Landing Monday-Thursday	\$234
*Friday through Sunday	\$434
Fees for Waterfront Park * Monday - Thursday	\$434
*Friday through Sunday	\$868
C. City agency/sponsored	TBD
Special Event Trail Use Assessment- event using City trails	\$300
Special Event/Wedding Permit (City Parks)	\$50
Special Event/Wedding Electrical Set-up (City Parks)	\$250/permit
Turf Bond (City Parks)	\$0.10 cents per square foot
Barricade Rental	\$10 per barricade
Special Event/Wedding Application – City Parks (Submitted 4-5	\$75
Special Event/Wedding Application – City Parks (Submitted 3	\$100
Special Event/Wedding Application – City Parks (Submitted 2	\$125
Special Event/Wedding Application – City Parks (Submitted less	\$175
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$25
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$30
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$150
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$175
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$250
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$500
Special Event/Wedding Permit Site Plan, Revision Fee – City	\$500
Special Event/Wedding Permit Site Plan Revision Fee, 2nd	\$25
Special Event/Wedding Permit Site Plan Revision Fee, 3rd	\$50
Special Event/Wedding Permit Site Plan Revision Fee, 4th	\$150
Special Event/Wedding Permit Site Plan Revision Fee, 5th	\$175
Special Event/Wedding Permit Site Plan Revision Fee, 6th and	\$200 per revision plus cost of
Special Event/Wedding Convenience Fee	\$50 per communication
Special Event/Wedding Equipment Removal Fee	\$1,000 plus cost of staff time
Special Event/Wedding Equipment Disposal Fee	\$1,000 plus cost of staff time
Photography Permit for City Parks	\$100 per day
Film Permit for City Parks	\$400 per day

The Special Events Assessment is increased from 100% reimbursement of direct costs (revenue neutral) to 25% above City direct costs (Tiers 4 & 5)

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Mobile Stage Rental Fees

Group ¹	Fee/hour ²
fIAN	\$119
B. Resident/local non-profit	\$59
C. City agency/sponsored	TBD

Park/Mobile Stage Rentals are per hour, require staff fees and have a minimum of 4 hours' rental period.

Picnic Area Rental Fees

Picnic Area	Fee/4-hr block ²
with Large Shelter (residents)	\$190
with Large Shelter (nonresidents)	\$231
No Shelter (residents)	\$75
No Shelter(nonresidents)	\$105
Ft. Ward Amphitheater 4-hr. (residents)	\$61/hr
Ft. Ward Amphitheater 4-hr. (nonresidents)	\$89/hr
Old Town Pool – 4 hr. (residents/nonresidents)	\$75

Garden Plot Rental Fees

Garden Plot Rental Types	Rental Fees
Full Size Garden Plot Resident	\$180
Full Size Garden Plot Non-Resident	\$360
Half Size Garden Plot Resident	\$120
Half Size Garden Plot Resident	\$240

3 Groups are defined on page 3

4 Staff fees will also be charged if necessary.

Athletic Fields Rentals

Field Type	Group ¹	Fee/hour ³
Natural Turf Field	A. Non-resident/business/non-local	\$63
	B. Resident/local non-profit	\$63
Natural Turf Field w/ Lights	A. Non-resident/business/non-local	\$115
	B. Resident/local non-profit	\$115
Artificial Turf Field	A. Non-resident/business/non-local	\$115
	B. Resident/local non-profit	\$115
Artificial Turf Field w/ Lights	A. Non-resident/business/non-local	\$167
	B. Resident/local non-profit	\$167

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Youth Sports Program Participation Fees

Youth Sports Leagues	Fee/sport/person
Basketball	\$95
Field Hockey	\$95
Volleyball	\$95
Coach Pitch/Tee Ball	\$95

Youth Sports Field Use Fee

	Fee/sport/person
Youth Sports Field Use	\$12

Athletic Field Rentals will require appropriate staff fees and have a minimum 2-hour rental period

Nonresident Program Participation Fee

Program Participation Fee	Fee/activity
Non-resident fee	\$35

Marina Fees

Type	Fee
Pleasure Boats	
Short Term Docking Fee	\$20 up to 4 hours
Drop off or Pick-up Fee	\$5
Overnight Docking	\$2.50 per foot, per night
Annual Licensing	
Resident	\$12 per ft., per mo., paid annually
Nonresident	\$14 per ft., per mo., paid annually
Marina Slip holder's Administrative Fee – City marina security system	\$100
T-Head/Commercial/Cruise/Charter/Business Vessels	
Base rate – no utilities	\$4.50 per foot, per day
Utilities/Electrical (includes water in season)	
30-amp electrical connection	\$4/night
50-amp electrical connection	\$7 per connection/night
100-amp electrical connection	\$13 per night
Sewage Pump Out Facility	
Per Use	\$25

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Chinquapin Park Recreation Center & Aquatics Facility Fees

	Resident Fee	Nonresident Fee
Chinquapin Daily Admission Fees³		
Child (0 – 4)	\$0	\$2
Youth (5 – 17)	\$6	\$7
Adult (18+)	\$9	\$12
Group Rate – 20 or more	25% discount	
Adult Chaperone with Youth (not participating)	\$1	\$4
Chinquapin Individual Fitness Pass – 25 visits³		
Youth (5 – 17)	\$130	\$200
Adult (18+)	\$160	\$250
Chinquapin 1 month unlimited fitness pass³		
Single	\$55	\$100
2 Persons	\$95	\$175
Chinquapin 6 month unlimited fitness pass³		
Single	\$260	\$500
2 Persons	\$450	\$875
Family (includes up to 4)	\$515	Not Available
Chinquapin 12 month unlimited fitness pass³		
Single	\$465	\$885
2 Persons	\$805	\$1,454
Family (includes up to 4)	\$909	Not Available
Chinquapin Racquetball Court Rental		
Per court/hour ²	\$14	\$27
Racquetball Equipment Rental		
Per hour	\$3	\$3

Chinquapin Pool/Sauna/Exercise Room	Fees
A. Non-resident/business/non-local	\$505
B. Resident/local non-profit	\$253
C. City agency/sponsored	TBD
Parking Permit for Chinquapin Drive	\$120

¹ Passes include use of pool, locker room, sauna, & fitness room

² Staff fees will also be charged if necessary³ Residents ages 60 and older are eligible to receive a 20% discount

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Aquatics Facility Rental Fees

Facility Type	Group ¹	Fee/hour ²
Old Town Pool		
	resident	\$257
	nonresident	\$461
	City agency/sponsored	TBD
Old Town Training (mini) pool		
	resident	\$39
	nonresident	\$59
	City agency/sponsored	TBD
Warwick Pool		
	resident	\$159
	nonresident	\$274
Memorial Pool		
	resident	\$87
	nonresident	\$145
Chinquapin Rixse & Outdoor Pool Diving Well		
	resident (includes staff)	\$71
	nonresident (includes staff)	\$126
	City agency/sponsored	TBD
Chinquapin Rixse & Outdoor Pools Lane		
	non-resident/business/non-local	\$45
	resident/local non-profit	\$25
	City agency/sponsored	TBD

Memorial & Old Town, Warwick Outdoor Pool Admission Fees

	Fee
General Admission	
Child (0-4) with paying adult	\$0
Youth (5-17)	\$3
Adult (18+)	\$4
Senior (60+)	\$3
Nonresident Youth	\$6
Nonresident Adults	\$8
Outdoor Pool Season Pass³	
Child (0-4) with paying adult	\$0
Youth (5-17)	\$53
3-Month Teen Pass (13-17)	\$39
Adult (18+)	\$105
Family (includes up to 4)	\$288
Nonresident Youth	\$154
Nonresident- Adults	\$205

¹ Groups are defined on page 3

² Staff fees will also be charged if necessary.

³ Residents ages 60 and older are eligible to receive a 20% discount.

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Out of School Time Program Fees

Out of School Time	Fee
School Year	\$792
School Year OSTP Free and Reduced Lunch	\$305
School Year OSTP SNAP	\$255
School Year OSTP TANF	\$149

Summer (Resident)	\$459
Summer OSTP Free and Reduced Lunch	\$225
Summer OSTP SNAP	\$0
Summer OSTP TANF	\$0
Summer (Non-Resident)	\$635

Tennis Court Fee

	Fee/court/hour
Resident	\$10
Nonresident	\$15

Outdoor Volleyball Court Rentals

	Fee/court/hour
Resident	\$15
Nonresident	\$25

Adult Fitness

Fitness Rooms Use: William Ramsay, Patrick Henry, Chick Armstrong and Charles Houston Recreation Centers	Resident Fee	Nonresident Fee
Single Use - "Guest" Pass	\$6	\$10
3-month Pass	\$45	\$80
6-month Pass	\$85	\$150
Annual Pass	\$140	\$250

Soft Play Room

Soft Play Room Use (30 minutes)	Resident Fee	Nonresident Fee
1 youth (ages 5 and under) plus 1 chaperone	\$6	\$7
Additional chaperone	\$1	\$4

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Party Packages

	Resident Fee	Nonresident Fee
Pool Party Package with Small Room: Chinquapin Park Recreation Center & Aquatics Facility 2 hr. Party with 1 hr. Pool use and 2 hr. small meeting room use (ages 6 and older)	\$149	\$184
Pool Party Package with Large Room: Chinquapin Park Recreation Center & Aquatics Facility 2 hr. Party with 1 hr. Pool use and 2 hr. large meeting room use (ages 6 and older)	\$179	\$214
Soft Play Room Party Package with Small Room: Chinquapin Park Recreation Center & Aquatics Facility, Charles Houston Recreation Center, Patrick Henry. 2 hr. Party with 1 hr. soft playroom use and 2 hr. small meeting room use (ages 5 and under)	\$149	\$184
Soft Play Room Party Package with Large Room: Chinquapin Park Recreation Center & Aquatics Facility, Charles Houston Recreation Center, Patrick Henry. 2 hr. Party with 1 hr. soft playroom use and 2 hr. large meeting room use (ages 5 and under)	\$179	\$214

Commemorative Bench Plaque

	Resident Fee	Nonresident Fee
Commemorative Bench Plaque Fee-only applies to existing benches, and additional fees will be assessed for fabrication and installation.	\$500	\$500